

DEAKIN UNIVERSITY STUDENT ASSOCIATION INC

STUDENT COUNCIL MEETING MINUTES

13th MEETING

19 December 2018

10:30AM

Waterfront – Western Beach Room AD6.104



Student Council Meeting Minutes
Wednesday 19 December 2018

★ Indicates starred item

📁 Indicates document attached

⊗ Indicates document absent



DUSA Student Council

Wednesday 19 December 2018
Commencing at 10:30AM

The meeting notes that it meets on the land of the Wathaurong people and we pay our respects to their elders past, present and emerging.

Procedural Matters

1.0 Welcome

- 1.1 The Chair, Lauren Hustwaite formally welcomed all in attendance and declared the meeting open at 10:32AM.

The Chair welcomed Deakin Vice Chancellor, Professor Jane den Hollander to the meeting.

The General Secretary introduced the incoming 2019 Student Council to the Vice Chancellor.

The Vice Chancellor congratulated the incoming Student Council on being elected to their positions and went around the room speaking to all attendees.

The Vice Chancellor addressed the meeting, and stressed to the incoming President the importance of contacting Labour, Liberal / National Parties next year to get them to come on campus and explain to the Student Council their stance on education, health and student support, as these areas are of vital importance to students.

The Vice Chancellor congratulated the outgoing President on her work this year, and also congratulated the General Manager and the Executive team.

The Chair thanked the Vice Chancellor for taking the time to attend the meeting, noting that it had been a pleasure working with her during 2018. On behalf of the Student Council, the Chair wished the Vice Chancellor the very best going forward.

11:04AM The Vice Chancellor left the meeting.

The Chair proceeded to read out the meeting attendance.

Present

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| Lauren Hustwaite | President and Chair |
| Jacinta Spithill | Vice President |
| Jean-Marc Kurban | General Secretary |
| Nick O'Neill | Assistant General Secretary |
| Tegan Whitten | Education Officer |
| Dani Timtschenko | Welfare Officer |
| Amogh Chakravarthy | Community Engagement Officer |
| Alannah Buller | Social Engagement Officer |

Present for Debate

| | |
|----------------------|----------------------------|
| Alex Zhang Wang | International Officer |
| Vanessa Agar | Queer Officer |
| Abir Mahmud | Geelong Campus Coordinator |
| Tam Hovenga-Wauchope | Burwood Campus Coordinator |

By Invitation

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|------------------|----------------------------|
| Sue Rolland | General Manager |
| Fionna Cooper | Finance Manager |
| Lee Emberton | Student Engagement Manager |
| Gavin Hodgkinson | Advocacy Manager |

Observers

| | |
|------------------|---|
| Hamish Whitten | 2019 Education Officer |
| Joshua McFarlane | 2019 Welfare Officer |
| Maryam Hasanova | 2019 Community Engagement Officer |
| Tiarnan Cleary | 2019 Social Engagement Officer |
| Sushant Mahajan | 2019 Burwood Campus Coordinator |
| Bethany Carter | 2019 Cloud Campus Coordinator |
| Kristen Warren | 2019 Assistant General Secretary (<i>arrived at 11:07AM</i>) |
| Louise Cairney | 2019 Warrnambool Campus Coordinator (<i>arrived at 11:46AM</i>) |

Minute Taker

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|---------------|-------------------|
| Annette Allen | Executive Officer |
|---------------|-------------------|

1.2 Apologies

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|---------------|--------------------------------|
| Tania Evans | Retail Manager |
| Robyn Barnden | Services Manager |
| Peg O'Keefe | Warrnambool Campus Coordinator |

1.3 Absent

| | |
|---------------|--------------------------|
| Josh Gilligan | Cloud Campus Coordinator |
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2.0 Question Time

The Chair advised no questions had been received prior to the meeting, and asked if there were any questions. None were received.

3.0 Starring

- 3.1 The following items were starred for further discussion (*including automatic starring as per agenda*):
- 3.2 To consider a recommendation from the Chair that all remaining unstarred reports be received without further discussion.
 - 3.3 To consider a recommendation from the Chair that all remaining unstarred items on the agenda be received and that all recommendations therein be approved without further discussion.
 - 4.1 Minutes of the Student Council meeting dated 22 November 2018
 - 4.2 Actions arising from the Minutes
 - 5.0 Request for Leave of Absence received from Lauren Hustwaite
 - 7.0 Strategic Matters of Importance
 - 8.0 Regulations and Constitution
 - 8.1 Amendments to Election Regulations
 - 8.2 Amendments to Electoral College Election Regulations
 - 8.3 Amendments to General Regulations
 - 9.0 Policy, Procedures and Systems

- 9.1 Monthly compliance reporting
- 10.0 Reports and Operational Matters
- 10.1 Human Resources
- 10.2 Finance Report and Profit & Loss
- 11.0 Minutes of DUSA's Committees Received
- 12.0 Reports Received
- 13.0 General / Other Business
- 13.1 Purchase of PA System
- 13.2 National Union of Students
- 13.3 Honorary Life Memberships
- 13.4 Corporate Partnerships Report
- 14.0 Next Meeting
- 15.0 Meeting Closed

Items Requiring Resolution

- 3.2 To consider a recommendation from the Chair that all remaining unstarred reports be received without further discussion.

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| SC01/191218: | | | |
| The Student Council agrees that all remaining unstarred reports be received without further discussion | | | |
| Moved: | Lauren Hustwaite | Seconded: | Jacinta Spithill |
| For: | 8 | Against: | 0 |
| | | Abstain: | 0 |
| Carried | | | |

- 3.3 To consider a recommendation from the Chair that all remaining unstarred items on the agenda be received and that all recommendations therein be approved without further discussion.

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|--|-------------------------|------------------|---------------------|
| SC02/191218: | | | |
| The Student Council agrees that all remaining unstarred items on the agenda be received and that all recommendations therein be approved without further discussion | | | |
| Moved: | Lauren Hustwaite | Seconded: | Nick O'Neill |
| For: | 8 | Against: | 0 |
| | | Abstain: | 0 |
| Carried | | | |

4.1 Minutes of the Student Council Meeting

The Chair advised she would move a motion to accept the Minutes of the previous Student Council meeting held on 22 November 2018 and asked if there were any amendments required.



SC03/191218:

That the Minutes of the Student Council Meeting dated 22 November 2018 be confirmed as a true and accurate record of proceedings.

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| Moved: | Lauren Hustwaite | Seconded: | Dani Timtschenko |
| For: | 8 | Against: | 0 |
| | | Abstain: | 0 |
| Carried | | | |

4.2 Actions Arising from Minutes

The Chair referred to the Action Sheet to update the status of action items from previous meetings.

Set up a working group regarding the 'My Health' records, to initially interrogate the pros and cons list and invite other Student Council to further discussions

The Education Officer updated this item advising it had been decided that due to the current workload of the Marketing team, they would simply do a 'post' of choices listing the pros and cons of having a my health record. This will also be posted again in January before the 'new' deadline for the My Health records on 31 January.

The Chair advised this item could be struck from the action list.

Social Engagement Officer to liaise with Sophie and the Student Engagement Team to see how we can better support Cloud and Warrnambool with events

The Social Engagement Officer updated this item advising she had written a letter which had been provided in the agenda for this meeting. This will be sent to the Off-Campus Leader of the Deakin Law Society, After meeting with the Student Engagement Manager it was decided this was the best way to support them. She will leave this in the capable hands of the incoming Social Engagement Officer for 2019.

The Chair confirmed with the Social Engagement Officer that this would be completed by the end of this week. Strike from action list.

DUSA President to circulate information to Student Council regarding the University re-structure and continued support for Warrnambool Campus

The Chair advised she had double-checked some of the details and would send this out by the end of this week.

The Chair requested this item remain on the action list until next year when it will be completed.

Queer Officer and Student Engagement Manager to report back to the December Student Council Meeting with further information on organisation of the Queer Collaborations Conference

The Queer Officer updated this item advising she had spoken with the General Manager to ensure the agreement had been submitted to Warrnambool Residential, and noted that we have five months yet to decide whether we will confirm the space booking with Residential.

The Queer Officer advised that she and the Student Engagement Manager had met with the Deakin Events Team, who will provide assistance running the event, and they had also confirmed that Warrnambool was the best option available to run the event.

The Queer Officer advised she is currently waiting on further costing details.



The Deakin Events Team will also be able to assist with spaces and rooms required during the conference.

Also liaising with caterers to determine the best options. At this stage Brother Fox are looking promising.

Speaking with the other fund raising officer's later today to see where this is at, and will also be looking for some sponsorship from Deakin and DUSA.

The Student Engagement Officer advised that we are committed to hosting and supporting the 2019 Queer Collaborations Conference, and the Student Engagement team will work closely with the Queer Officer to ensure we provide a high value experience to students attending the conference, and his team are excited to work on this event.

The incoming 2019 Student Council can expect to be provided with further information as it evolves. They will also present a sponsorship proposal outlining the potential costs that will be incurred by DUSA.

The University Commercial Events team who they met with have a great deal of experience delivering high calibre conferences and they will be a great collaborative resource to work with.

The Chair reiterated that the incoming 2019 Student Council will need to be kept up to date on the conference arrangements as they evolve.

The Queer Officer concluded by saying that she feels it is very important to be holding this event in Warrnambool and supporting that campus.

Executive Officer to schedule a time for Student Council to further discuss the working with children checks

The Chair confirmed this had been done and this item could be struck from the action list.

5.0 Requests for Leave of Absence

The Chair advised that she had submitted a request for leave of absence from 1 January 2019 to 25 January 2019 inclusive, and a request for leave of absence had also been submitted by the Warrnambool Campus Coordinator for the period 19 December to 31 December 2018.

The Chair advised she would firstly move a motion to accept the leave request for the Warrnambool Campus Coordinator, and then hand over to the General Secretary to move a motion to approve her own leave.

SC04/191218:

That the Student Council approves a leave of absence for Peg O'Keefe for the period 19 December to 31 December 2018 inclusive

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| Moved: | Lauren Hustwaite | Seconded: | Jean-Marc Kurban |
| For: | 8 | Against: | 0 |
| Abstain: | | Abstain: | 0 |
| Carried | | | |

SC05/191218:

That the Student Council approves a leave of absence for Lauren Hustwaite for the period 1 January to 25 January 2019 inclusive

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| Moved: | Jean-Marc Kurban | Seconded: | Jacinta Spithill |
| For: | 7 | Against: | 0 |
| | | Abstain: | 1* |
| Carried | | | * Lauren Hustwaite |

6.0 Board Grant Applications

The Chair advised no applications had been received for this meeting.

7.0 Strategic Matters of Importance to Members

7.1 The Chair advised no items had been received and asked whether anyone had anything they would like to raise under strategic matters. No items were received.

The Chair advised that Warrnambool campus are to house more intensive units and this should bring more life to Warrnambool campus and attract more students. It was also good to see that some of the units are already full.

The Chair advised that the regulations around general misconduct had been re-worked with the first iteration coming through the Legislative Committee, where we provided some very well received feedback. It was decided that the regulations needed some further work, however when they came back they were not in good shape. We had requested less clauses and they came back with more clauses. They are due to come back again through the Legislative Committee and then Academic Board. However, we have provided sufficient feedback to the Legislative Committee to prevent them going to the Academic Board at this stage, but they will come around again probably in March next year.

The Chair thanked the Advocacy Manager and the Vice President for their work on this, and stressed that the 2019 President and Vice President will need to keep a close watch on this.

The Chair noted that the Warrnambool and Geelong bookshops have now closed, and thanked the DUSA staff and management for their ongoing work on this, with particular thanks going to the General Manager and Retail Manager. The Chair noted that all staff have taken the changes in their stride and adapted well. If anyone has questions regarding these changes please contact the current Student Council or the incoming 2019 Student Council.

Discussion and questions ensued regarding the availability of Myki on campus.

The Chair advised the mid-year economic and fiscal outlook had come out this week, and noted that it is worth keeping an eye on developments in this space, as this year there were significant changes to the HECS threshold. This is an area that is always good to watch closely for changes that may affect students.

8.0 Regulations and Constitution

The Chair advised that we had some further amendments to our Election Regulations, Electoral College Election Regulations and our General Regulations on the agenda, and she would hand over to the Assistant General Secretary to speak to these items.

8.1 Proposed amendments to Election Regulations

The Assistant General Secretary spoke to this item advising that he had distributed an explanatory document to the Student Council which outlined the proposed changes. He noted that the addition of voting stickers would be a particularly valuable inclusion.

SC06/191218:

That the Student Council accepts the changes to the Election Regulations as submitted

Moved: Lauren Hustwaite

Seconded:

Nick O'Neill

For: 8

Against:

0

Abstain: 0

Carried

8.2 Proposed amendments to Electoral College Election Regulations

The Assistant General Secretary spoke to this item and advised this change refers to the changes made recently to the election regulations around the Electoral Tribunal, and these changes now need to also be reflected in the Electoral College Election Regulations to keep these documents consistent.

The Assistant General Secretary asked if anyone had any questions regarding this. No questions were received.

The Assistant General Secretary advised that the other change was to add term limits to the Electoral College Election Regulations, again to keep these consistent with our other Election Regulations.

Discussion and questions ensued.

The Assistant General Secretary referred to the DUSA Constitution and read aloud the current wording around term limits. He advised that the intention was that an office bearer cannot be elected for the same position more than three times.

The Chair spoke to the proposed wording for the Electoral College Election Regulations, and also the current wording in the Constitution, noting that this could be open to interpretation and it will be an issue for the incoming 2019 Student Council to decide whether they want to make further changes to the Constitution to tidy up and clarify this wording.

SC07/191218:

That the Student Council accepts the changes to the Electoral College Election Regulations as submitted

Moved: Lauren Hustwaite

Seconded:

Jacinta Spithill

For: 8

Against:

0

Abstain: 0

Carried

8.3 Proposed amendments to General Regulations

The Assistant General Secretary spoke to this item and advised that an additional clause had been included around the requirement for elected representatives to obtain a working with children check within four months of being elected or appointed to their position.

Discussion ensued.

The General Manager advised that at this stage we will only require representatives to obtain a 'volunteer' working with children check.

The Chair thanked the Assistant General Secretary for his work on the regulations this year, and noted for the incoming Student Council that all of our regulations and our Constitution are living documents and must be constantly improved and updated.

SC08/191218:

That the Student Council accepts the changes to the General Regulations as submitted

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| Moved: | Lauren Hustwaite | Seconded: | Tegan Whitten |
| For: | 8 | Against: | 0 |
| | | Abstain: | 0 |
| Carried | | | |

9.0 Policy, Procedure & Systems

9.1 *Monthly Compliance Reporting – December*

The Chair advised the status of financial compliance reporting due in December had been provided in the Agenda, and unless there were any questions regarding this she would move on to the next item.

The Finance Manager explained for the benefit of the incoming 2019 Student Council the reason for financial compliance reporting.

10.0 Reports and Operational Matters

The Chair advised that she would refer to the General Manager to provide an update on Human Resources and Finance.

10.1 *Human Resources*

The General Manager spoke to this item and explained for the benefit of the new Student Council that she usually provides a report on Human Resources at each monthly meeting.

The General Manager advised that recruitment for the Commercial Marketing role and the Marketing Assistant role were well underway. The Marketing Assistant role will be a 3 day a week role, and will provide assistance to the Marketing and Communications team to assist with the workload in this area. We also currently have two Interns working in this area, which is great experience for these Interns.

The General Manager advised that overall staff were working very well and are now focussing on next year's O'Week plans.

10.2 *Finance Report & Profit and Loss*

The General Manager spoke to this item and provided some background for the benefit of the incoming 2019 Student Council, outlining the reasoning behind the exclusion of clubs and societies in our profit and loss report.

The General Manager further advised that the loss this year will not be as great as originally budgeted for, mainly due to cost savings made during the year. We are expecting a loss of \$100,000 to \$150,000. However we have a very strong balance sheet, and also receive funding from the University twice a year. We have also been allocated some additional funding from the University to provide a Financial Counsellor for students.

The Chair advised there were some reports missing for this month, from the Welfare Officer, the Community Engagement Officer and the International Officer, and requested they submit these by the next meeting. Also, the General Secretary still needs to submit a report for November to the next meeting.

The Vice President advised she had attended a meeting with the Faculty of Health, Access Equity and Diversity Committee regarding the A to BCH, which had also been discussed earlier in the year. The University have been working on increasing the adult change stations, however they wanted to include the Queer Rooms and Women's Rooms into the same spaces. Together with the Queer Officer and Welfare Officer, she had written a position paper on this earlier in the year advising why we were against this. We were then told that it would not go ahead, however are now being advised that it will go ahead.

The Vice President advised that she strongly recommends the incoming Welfare Officer and Queer Officer keep a close watch on this next year.

The Vice President referred to the General Secretary's report around his attendance at marketing interviews and requested he clarify the number of interviews he had attended.

The General Secretary confirmed he had attended one interview.

The General Manager confirmed that our Corporate Partnerships Consultant had sat in on the first round of interviews for this position.

The Chair referred to our new websites and asked the General Manager to speak to this.

The General Manager confirmed that both the new DUSA website and new Bookshop website were up and running. She noted the excellent features available on the bookshop website, and advised we are looking at reducing the prices of books where possible. Promotion is the key to the success of our bookshop online and we need to get Academics on board to assist promoting this. Our bookshops are an un-tied funding source, but over the past five years profitability has declined significantly.

The DUSA website is looking great, but there is still a bit of work to be done before it is finished.

Questions and discussion ensued.

The Chair noted that both websites were looking great and it is good to now have these running, as it has been 12 months of work to get to this point.

The Chair advised that directly linked to the promotion of the cricket event, we obtained 19 additional gold memberships and 13 bronze memberships and she would like to see Dan Waters congratulated and recognised in some capacity for the work he did on this event.

DUSA has also been recognised for our stance on alcohol at university sporting events, and the Chair congratulated the Student Engagement Manager for this.

The Chair referred to academic progress noting the conditions had changed with regards to correspondence having been altered.

The Advocacy Manager spoke to this item, noting that it will make the grounds for exclusion much harder and students will be provided with more time and additional information.

Discussion ensued.

The Chair advised she would now move a motion to accept all reports submitted.

SC10/191218:

That the Student Council receive all presented and written reports

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| Moved: | Lauren Hustwaite | Seconded: | Amogh Chakravarthy |
| For: | 8 | Against: | 0 |
| | | Abstain: | 0 |

Carried

Items for Discussion / Decision

13.0 General / Other Business

The Chair advised there were a few items for discussion under General Business and she would refer to the Student Engagement Manager to speak to the first item.

13.1 Purchase of PA System

The Student Engagement Manager spoke to this item advising that Burwood Campus requires a portable PA system which is outside of budget, but is still needed. At 90% of our events we use an external party to bring in AV equipment. However, this portable system would be used more for our pop-up activations and can also be used across other campuses.

The Chair advised we currently borrow a portable PA from Deakin, and for as little as just over \$2,000 we could have our own equipment.

SC11/191218:

That the Student Council approves the purchase of a portable PA system to the amount of \$2,007.50

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| Moved: | Lauren Hustwaite | Seconded: | Jean-Marc Kurban |
| For: | 8 | Against: | 0 |
| | | Abstain: | 0 |

Carried

13.2 National Union of Students

The Chair spoke to this item advising it refers to the National Conference held last week in Ballarat. Some correspondence had been circulated this week to Student Council regarding a report which was provided this morning by the General Secretary, however due to the timing of the report being circulated, the Student Council would not have had time to read it.

The General Secretary provided a verbal overview of the conference, noting that it is a national conference which is essentially the AGM for NUS, and is where the audit report and financial reports are passed. Office bearers for the organisation are elected, and voting takes place on policy which forms the guidelines and framework for the organisation. There was a budget surplus of \$130,000 this year which is a good result for the NUS.

The NUS also has successful initiatives for obtaining positions on government bodies relating to education. They have successful results in the lobbying of HESSA. Two important office bearer positions were elected, the President and General Secretary both from Victoria, one is a former President of Melbourne University Student Union and the other is a former President and General Secretary of the LTSU, and he has confidence that they will do a good job.

The General Secretary advised it will be good to see NUS lobbying in the future on issues that affect Deakin, particularly for regional campuses.

Congratulations were also extended to Alex Zhang Wang on being elected as the NUS International Student Officer.

Discussion and questions ensued on the voting process at NUS.

The General Secretary provided some information on the election process.

The Chair provided her thoughts on the expectations of Student Council around travel and conference attendance expenditure and the need to ensure appropriate approvals are in place before any expenditure is incurred.

Discussion ensued on affiliation to the NUS and attendance at the national conference.

The Chair spoke to the inconsistencies in numbers of delegates attending previous year's attendance at the NUS conference compared to this year.

The General Secretary outlined his concerns around the correspondence circulated regarding attendance at the NUS conference, and that a report had been requested while the conference was in progress which made this impossible to deliver in the requested timeframe.

The Chair spoke to the timing and reasons behind this request and the fact that this was discussed and requested at Monday's Executive Committee, and the minutes of that meeting should reflect this.

The Education Officer provided her thoughts on the inconsistency in the requirement for reports from conference attendance, noting that we should not be acting in a reactionary manner.

The Chair agreed that there is an issue with inconsistency in report requirements, however felt that there was a risk in this instance that needed to be mitigated, and had requested reports in an attempt to reduce our risk around spending unbudgeted funds.

The Vice-President outlined her thoughts on this issue, noting that she sits on the Executive Committee and had not been advised of this unbudgeted expenditure until after the conference had been attended. She further outlined her concerns around students seeing NUS conference minutes where delegates voting on various issues were named as DUSA delegates, and felt that we should be advised up-front of what DUSA delegates at these conferences were agreeing to and were voting on.

The General Secretary reminded the VP that the expense was budgeted for, outlining the exact provision within the budget, and emphasised the funds were spent on the intended way in which they were budgeted for. The General Secretary advised the VP that she sat on the board that approved that budget provision. The General Secretary advised that delegates are elected by students, and not by DUSA, and did not agree that they needed DUSA's oversight on what to vote on.

Discussion ensued.

The Chair advised that it was the inconsistency in communication around this conference attendance that is the main issue.



The Chair invited observer Maryam Hasanova to speak to the issue and provide her thoughts on DUSA's affiliation with NUS.

The Chair invited observer Josh McFarlane to speak to the issue. Josh provided his thoughts on the issue, advising that he felt the attendees this year were representative of the wider student population.

Further discussion ensued.

The Vice President re-iterated her concerns around spending an amount that was budgeted for next year and re-allocating it to this year, and also referred to the DUSA Constitution clause 30.2, which explicitly states that all officers are subject to the direction by the Student Council and the Executive.

The Chair stressed that a request for reports from the conference attendance was not unreasonable, and should be required for transparency and clarity as we need to ensure we have a clear and transparent process in place at all times.

The Assistant General Secretary agreed that there should be a policy in place around expenditure for conferences and provision of reports, and this will need to be created. However, we need to remind ourselves that this is an organisational issue and we should not get caught up in personal attacks.

The Assistant General Secretary advised that it is his belief that everyone on the Council has the best of intentions, and it is important that we do not focus on individual mistakes. He further stressed that this is not the forum to discuss these issues, however moving forward we will require a policy around conference attendance so that we are not reactive regarding this type of expenditure.

The Vice President agreed this was not the forum to discuss this issue any further. After reading the email circulated by the Warrnambool Campus Coordinator, it is her belief that some breaches of the Constitution have occurred and these should be referred to a disciplinary committee.

The Chair advised she would move a motion for the meeting to move in camera.

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| SC12/191218: | | | |
| That the Student Council meeting move In Camera at 1:06PM | | | |
| Moved: | Lauren Hustwaite | Seconded: | Tegan Whitten |
| For: | 8 | Against: | 0 |
| | | Abstain: | 0 |
| Carried | | | |

The majority of Student Council members remained in the room for the In Camera session. The General Secretary, DUSA Managers and staff and the 2019 incoming Student Council left the room.

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| SC13/191218: | | | |
| That the Student Council meeting move Out of Camera at 1:33PM | | | |
| Moved: | Lauren Hustwaite | Seconded: | Dani Timtschenko |
| For: | 7 | Against: | 0 |
| | | Abstain: | 1* absent |
| Carried | | | |

1:34PM The General Secretary, DUSA Managers and staff and the 2019 incoming Student Council returned to the room.

The Chair advised that it had been decided while in camera that further discussions outside of this meeting were required to finalise this issue.

Action: The Chair will organise another discussion with Student Council, possibly on Thursday 20 December, to finalise the matter discussed in camera.

13.3 Honorary Life Memberships

The Chair spoke to this item and advised that she had spoken with Student Council earlier regarding the number of nominations received for honorary life memberships, and this had highlighted an issue with our current process. It has been proposed that the Student Council actions the creation of a sub-committee to specifically consider honorary life memberships. The sub-committee would consist of the President, a current and past member of the Executive Committee, 2 Honorary Life members, and the General Manager, who would form a panel to consider recommendations for honorary life membership, and the committee will also have terms of reference. The sub-committee will be created in the new year and will be an action for the Chair.

Action: The Chair will form a sub-committee early in 2019 to consider recommendations for DUSA honorary life membership

13.4 Corporate Partnerships Report

The General Manager advised the Corporate Partnerships Report had been provided in the agenda for information only, however any questions regarding the report can be referred to her at any time.

Items for Noting

14.0 **Next Meeting**

The Chair advised the next Student Council meeting will be held in January, with the exact date and time to be provided to the 2019 Student Council early in the New Year.

The Chair advised that a lunch booking had been made at The Deck today and invited everyone to head across to have lunch together.

15.0 **Close of Business**

There being no further business, the Chair declared the meeting closed at 1:39PM.