



SPECIAL GENERAL MEETING MINUTES

DEAKIN UNIVERSITY STUDENT ASSOCIATION INCORPORATED (DUSA)
Reg No. A0040625Y

SPECIAL GENERAL MEETING MINUTES

29 November 2017

3.00pm

Via Video – Burwood DUSA Mtg Room Bldg A, Level 2

Warrnambool Room D1.30 Video;

Waterfront Room AD5.202 Video;

Geelong Waurin Ponds Room JB3.303 Video;

VMP 39382



SPECIAL GENERAL MEETING MINUTES

DUSA SPECIAL GENERAL MEETING Wednesday, 29 November 2017, commencing at 3.00pm Via Video Conference

The meeting notes that it meets on the land of the Wathaurong people, the Gunditjmara people, the Wurundjeri people and the Ngunnawal people and we pay our respects to their elders past and present.

1. WELCOME

The Chair, Lauren Hustwaite formally welcomed all in attendance and declared the meeting open at 3:02pm

1.1 Attendance: *(by campus)*

Burwood

Nick O'Neill	General Secretary
Tam Hovenga-Wauchope	Queer Officer
Jacinta Spithill	Welfare Officer
Harsh Talaria	DUSA Member
Swaroop Puranik	DUSA Member
Dr Mark Glickman	DUSA Associate Member

Geelong

Lauren Hustwaite	Vice-President & Chair
Abir Mahmud	Community Engagement Officer

Warrnambool

Kristen Warren	Assistant General Secretary
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Cloud

Daniel Gerrard	Cloud Representative
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1.2 Apologies:

Sue Rolland	General Manager
Annette Allen	Executive Officer

1.3 Minute Taker:

Kristen Warren	Assistant General Secretary
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1.4 By Invitation:

None



SPECIAL GENERAL MEETING MINUTES

2. ITEMS FOR RESOLUTION

DUSAs Vice President and Chair, Lauren Hustwaite advised that the purpose of this Special General Meeting was to consider, and if thought appropriate, pass the resolution which was outlined in the Notice of SGM sent to all students to make changes to DUSAs Constitution.

The Chair noted that the proposed special resolution must be passed by three quarters of the members who are present at the meeting and are entitled to vote on the resolution, and who do vote, in accordance with section 64 of the *Associations Incorporation Reform Act 2012 (Vic)*.

The Chair further advised that the Student Council unanimously believes that these changes are in the best interests of the organisation.

The first change relates to the expiry and renewal of student members and associate members and provides better clarity around the 3 month grace period between when a membership has expired and when it is renewed.

The second change will alter the start date of the term of office for Student Council officers. Instead of taking up their positions on 1 January the year following their election, they will take up their positions on 1 November in the same year that they are elected, and finish their term of office on 31 October of the following year. The proposed amendment will take effect in 2019 which will mean the office bearers elected at the 2018 Student Elections will be in office for a shorter term than the usual twelve months, as the change of term of office is transitioned in. The 2019 office bearers will be in office from 1 January 2019 until 31 October 2019. Students elected at the 2019 Elections and all future elections thereafter, will hold office from 1 November of the year they are elected to 31 October of the following year. These changes to term of office will provide a smoother transition and handover period between outgoing office bearers and incoming office bearers.

The Chair advised that the proposed amendments had been provided in the Notice of Special General Meeting, and rather than read the proposed changes twice, she would read them once in the resolution.

The Chair asked if all members present had read and understood the proposed resolution and if they had any questions regarding the proposed changes.

There was clarification needed surrounding the changes to clause 29.3 as to why the Queer and International Officers were exempt from the clause. The General Secretary and Queer Officer advised that the positions themselves were held separate for the reason that they are elected by students who are queer or international students. Also, that the eligibility to hold office for either Queer or International Officer requires that you must at a minimum be a student, not necessarily a Student Representative, at the time of been elected as either Officer.



SPECIAL GENERAL MEETING MINUTES

The Chair advised that if there were no further questions she would put the motion to a vote:

SGM01/291117:

THAT the Constitution of the Deakin University Student Association Incorporated comprising its rules be amended as follows:

1. To change clause 12 to:

12: Expiry and Renewal

- 12.1 The membership of a member (other than an honorary life member) expires one year after the member,
- (a) was admitted as a member, or
 - (b) paid their membership fee, whichever is later?
- 12.2 Student members and associate members may renew their membership by paying the membership fee no later than 3 months after the expiry date.
- 12.3 Student members and associate members who have not renewed their membership by the expiry date are taken to have resigned.
- 12.4 If renewal occurs during the three-month period between the date of expiry and the end of the renewal period, upon renewal, the lapsed student members and associate members hold the status of renewing members.
- 12.5 During the three-month period, the lapsed student members and associate members are not entitled to any benefits bestowed upon paying DUSA members.

2. To change clause 15 to:

15: Resignation

- 15.1 Members may resign in writing* to DUSA.
- 15.2 Members (other than honorary life members) who fail to renew their membership within 3 months of the expiry date are taken to have resigned.

3. To change clause 16 to:

16: Cessation

- 16.1 Members cease to be members on resignation, expulsion or death.
- 16.2 If a member ceases to be a member:
- (a) the date of ceasing to be a member must be entered in the register of members; and
 - (b) the address and date of becoming a member of the former member must be removed from the register of members, within 14 days. See sections 56(3) and 56(4) of the Act*.

4. To change clause 28 to:

28. Term of Office

- 28.1 Student representatives hold office from the time of their election until their successors take office.
- 28.2 Officers hold office from 1 November following their election until their successors take office.
- 28.3 Members of DUSA bodies* other than student representatives and officers have the terms of office specified in the regulation* or resolution establishing the body.
- 28.4 Student representatives, officers and members of DUSA bodies* filling vacancies hold office for the remainder of the term of office of the position being filled.

5. To change clause 29 to:

29. Vacancies

- 29.1 The position of a student representative, officer or member of a DUSA body* becomes vacant if they:
- (a) resign by writing* to the General Secretary (or, in the case of the General Secretary, to the President);
 - (b) cease to be eligible to hold the position under clause 27;
 - (c) without leave of absence under clause 56, fail on 3 consecutive occasions to attend within 30 minutes of the time of which at least 7 days notice in writing* has been given to them of a meeting of a DUSA body* of which they are a member;
 - (d) are removed by resolution of the Student Council passed by an absolute majority* on the ground that they have been certified by a registered medical practitioner to be incapable of carrying out the responsibilities of the position because of injury or illness;
 - (e) are removed by special resolution* at a general meeting;
 - (f) are removed by disciplinary action under clause 14;
 - (g) become insolvent under administration; or see section 38 of the Victorian Interpretation of Legislation Act 1984;
 - (h) become a represented person under the Victorian Guardianship and Administration Act 1986. Compare section 78(2) of the Act*.
- 29.2 Clause 29.1(c) applies to student representatives and officers who are members of DUSA bodies* by virtue of their position, in which case their position also becomes vacant.
- 29.3 The position of an officer also becomes vacant if they cease to be a student representative other than by the expiry of their term of office under clause 28.1 (except for the International Officer and the Queer Officer).

- 29.4 The position of a Campus Co-ordinator also becomes vacant if they cease to be a student representative of that campus* other than by the expiry of their term of office under clause 28.1.
- 29.5 Vacancies must be filled within 28 days:
- (a) in the case of student representatives – by the Campus Committee of which that student representative was a member; and
 - (b) in the case of officers elected by the Electoral College – by the Electoral College; and
 - (c) in the case of the International Officer and the Queer Officer – in accordance with the regulations*; subject to clause 29.6.
- 29.6 A vacancy that occurs after 1 September may be left unfilled.
- 29.7 DUSA bodies* may continue to act despite vacancies in their membership.

6. To change clause 43 to:

43. Meetings

- 43.1 The Executive must meet at least once each fortnight from mid-November to mid-October.
- 43.2 Executive meetings must be chaired on the same basis as Student Council meetings.

7. To change clause 62 to:

62. Budget

- 62.1 In this clause:
- (a) "incoming" means those members of the body who will take office on 1 November; and
 - (b) "outgoing" means those members of the body who will go out of office on 31 October.
- 62.2 After the annual elections each year the incoming Executive, in consultation with the outgoing Executive, are responsible for drafting a new budget for DUSA for the following financial year.
- 62.3 In November or December each year the incoming Student Council must consider the draft budget; and ratify the budget, subject to any amendments it considers appropriate.
- 62.4 The Student Council may subsequently amend the budget.

8. To add the following clause:

77. Transitional

- 77.1 In this clause, "the old constitution" means the constitution of DUSA before the amendment of clauses 28, 29, 43 and 62.
- 77.2 The officers elected on 6 October 2017 will serve their terms in line with the old constitution dated 30/11/2016:



SPECIAL GENERAL MEETING MINUTES

(a) for the purposes of this clause, the filling of any vacant positions occurring during the 2018 term will be governed by the old constitution dated 30/11/2016.

(b) Office Bearers elected at the 2018 annual Electoral College elections will not commence their terms until 1 January 2019, and will then only serve in their positions until October 31 of the same year.

Moved: Lauren Hustwaite Seconded: Tam Hovenga-Wauchope
For: 9 Against: 0 Abstain: 1

Carried

The motion was PUT and was Carried.

3. MEETING CLOSE

There being no further business the meeting closed at 3.17PM.